



THE CORPORATION OF THE TOWNSHIP OF ADJALA-TOSORONTIO

FACILITY RENTAL AGREEMENT

TERMS & CONDITIONS

Applicant / User (Organization/Club): _____

Authorized Agent: _____

Business Number: _____ Residence Number: _____

Fax Number: _____ E-mail Address: _____

Mailing Address: _____

Driver's Licence Number: _____

Name of Facility Requested: _____

(Name of Park or facility i.e. Loretto Ball Park, Municipal Office, Jim Wales Community Room)

Date (s) Required: _____

Start Time: _____ End Time: _____ # of People Expected: _____

Type of Event: _____

Please Answer Yes or No to the following:

Is this a Fundraiser? _____

Are you Selling or Serving Food? _____

Are Members of the Public invited to attend? _____ (If yes, proof of liability insurance is required)

I, the undersigned am the authorized agent for the Applicant, and I have read and agree to abide by the terms and conditions dated March 7, 2005. I/we recognize that it is incumbent upon the Applicant to provide liability insurance coverage sufficient to insure the Applicant and the Township of Adjala – Tosorontio against any actions, claims or proceedings which may arise from the use of the facility on the date(s) identified above, and that the Township of Adjala – Tosorontio, its agents, and officials shall in no way be held liable for any damage, injury, accident, or loss resulting from the use of the facility.

Signature of Authorized Agent

Date

Signature of Township Official

Date

TERMS & CONDITIONS

A \$50.00 deposit must be submitted with this Agreement and will be refunded after the facility has been inspected and found to be clean and undamaged. Any Applicant/User who fails to comply with the terms and conditions herein will bear full responsibility for any costs incurred and the deposit will be forfeited.

1. A rental charge of \$200.00 per occasion will be charged to all users from outside of the Township.
2. Uses related to daily municipal operations will be exempt from any deposits and/or rental fees.
3. Applications may be brought to Council for consideration at the discretion of the Clerk.
4. Smoking is not permitted in any facility.
5. All uses shall be for not-for profit groups only. Activities designed to create profit or monetary gain for individuals, groups or companies shall not be permitted. Fund raising ventures for not-for profit groups will be considered by the Township on a per application basis.
6. The consumption of liquor and/or alcoholic beverages is not permitted in any facility or on Township property.
7. Prohibited activities include any activity which causes or may potentially cause physical damage to municipal property; the construction or attachment of any items to the facility without prior consent of the Township; activities which are considered illegal or which could support illegal activities; activities which are considered prejudicial against any particular group; activities which may be harmful to the integrity of the Township.
8. The Township reserves the right to refuse or accept any activity solely at their discretion and has the right to prioritize uses of the facility. (Municipal uses shall reserve priority)
9. Applicants must be a minimum of 18 years old. An adult must supervise anyone under the age of 18.
10. The Applicant/User is responsible for all damage to the facility and is responsible for the conduct and supervision of all persons using the facility under the authority of this permit and for ensuring that all abide by these regulations. There shall be no storage of any materials within the facility or on the grounds without the prior permission of the Township. The Township will not be responsible for any loss or damage of contents left on the premises.
11. The Township reserves the right to designate staff to attend any function to ensure that all terms and conditions are being observed and respected.
12. The Township reserves the right at any time to cancel this Agreement for any reason without Notice. Non compliance with the terms of this Agreement will result in automatic cancellation of the Agreement.
13. Maximum attendance will be governed by the Fire Regulations specified by the Fire Chief.
14. All exits must be kept clear and free from obstructions at all times.
15. The Applicant/User shall ensure that the facility is made secure upon leaving and that all keys are returned to the Township. The Applicant shall not make copies of keys given to the Applicant by the Township.
16. Vacate and clean up of the facility is to be done within one hour upon completion of the function. Arrangements to clean up at an alternate time must be made when booking the facility. The Township reserves the right to charge for cleaning if the facility is not clean when the Applicant/User departs the premises. All garbage shall be removed from the facility by the Applicant/User and disposed of in a legal manner. The facility must be left in the same condition as when the Users arrived.
17. This permit is valid for the dates, time and purpose specified only.

Dated March 7, 2005