

TOWNSHIP OF ADJALA-TOSORONTIO

Application for Minor Variance of for Permission

NOTICE

It is the responsibility of each applicant to ensure that their application is fully completed with all necessary documents, according to the instructions attached to each application on Page 11. The detailed sketch is a very important part of each application.

Any comments made by the Municipal Office Staff will not have any bearing on the decision of the Committee of Adjustment as it is the responsibility of each applicant to see that all facts are submitted with the application.

FEES TO BE SUBMITTED AT TIME OF APPLICATION

Application Fee for Minor Variance	\$400.00
Fee for sign which must be posted as required by the Planning Act	\$20.00
Fee for review by the Nottawasaga Valley Conservation Authority (if subject lands fall within their area of interest) (cheque to be made out to the Authority – this may not be required, therefore check with Planning Staff prior to making out the cheque)	\$200.00

DECLARATION OF INTENT

I/We _____ [owner(s)/applicant/agent] hereby declare that, as required under the Planning Act, Ontario Regulations 504/98, 505/98, 506/98, 507/98 or 508/98 (whichever is applicable), I/we will post the sign provided by the Township of Adjala – Tosorontio on the lands subject to the application in a location that is legible and visible from the roadway and for the required length of time as provided for under the Planning Act (**currently for minor variance applications it would be posted 10 days prior to the date of the public meeting**).

I/We also agree to pay to the Township a fee of **\$20.00 non-refundable** for the sign.

(If the Owners of the subject lands are represented by an agent, the agent may pay the fee on their behalf).

NOTE: IF THE SIGN IS NOT POSTED THE REQUIRED AMOUNT OF TIME PRIOR TO THE MEETING, THEN THE COUNCIL MAY CHOOSE NOT TO HEAR THE APPLICATION ON THAT DATE.

(owner/applicant/agent)

(owner/applicant/agent)

Dated the _____ day of _____, 2010.

TOWNSHIP OF ADJALA-TOSORONTIO

APPLICATION FOR MINOR VARIANCE OR FOR PERMISSION

UNDER THE PLANNING ACT, R.S.O. 1990 FILE: A

The undersigned hereby applies to the Committee of Adjustment for the Township of Adjala – Tosorontio under section 45 of the Planning Act, R.S.O 1990 for relief, as described in this application, from By-law 03-57, as amended or By-law 76-4, as amended (formerly Township of Adjala).

- 1. Name of Owner - _____
 Telephone Number - _____

- 2. Address - _____

 Email - _____

- 3. Name of Agent (if any) - _____
 Telephone Number - _____

- 4. Address - _____

Note: Unless otherwise requested, all communications will be sent to the agent, if any.

- 5. Names and addresses of any mortgagees, holders of charges or other encumbrances:

- 6. Nature and extent of relief applied for: **(Please provide section and dimensions)**

7. Why is it not possible to comply with the provisions of the By-laws? (Topography of lands, area of lands, other constraints) **PLEASE BE VERY SPECIFIC**

8. Location of Lands:

Legal Description	Lot No. _____	Concession No. _____	Former Township _____
Registered Plan No.	_____		Concession No. _____
Reference No.	_____		Part No. _____
Roll No.	_____		
Street Address:	_____		

9. Dimensions of land affected:

Frontage	- _____
Depth	- _____
Area	- _____
Width of Street	- _____

10. Particulars of all buildings and structures on or proposed for the subject land (Specify ground floor area, gross floor area, number of storeys, width, length, height, etc.):

Existing:

Proposed:

11. Location and type of all buildings and structures on or proposed for the subject land (Specify distance from side, rear and front lot lines):

Existing:

Proposed:

12. Date of acquisition of subject land:

13. Date of construction of all buildings and structures on subject land:

14. Existing uses of the subject property:

15. Existing uses of abutting properties:

16. Proposed uses of the subject property:

17. Length of time the existing uses of the subject property have continued:

18. Identify the how the property will be serviced:

Proposed for the Subject Land: (Check Appropriate Box(es))

Access: Provincial Highway Municipal road, maintained all year Municipal road, seasonally maintained
 Other public road Right of way Other _____

Describe the parking facilities to be used and the approximate distance of these facilities between the subject land and the nearest public road.

Water Supply: Publicly owned and operated piped water system Privately owned and operated individual well Privately owned and operated communal well
 Lake or other water body Other means (describe)

Sewage Disposal: Publicly owned and operated sanitary sewage system Privately owned and operated individual septic tank^{1,2} Privately owned and operated communal septic system²
 Privy Other means (describe)

¹ A certificat of approval from the Building Department of Ministry of the Environment and Energy submitted with this application will facilitate the review.

² Development utilizing this method of effluent disposal producing more than 4500 litres/day of effluent are required to submit a *servicing options report* and a *hydrogeological report* in support of this application

Storm Drainage: Municipal Sewers Ditches Swales
 Other _____

19. Present Official Plan policies applying to the land (Designation(s)):

20. Present Zoning By-law provisions applying to the land (Zone(s)):

21. Has the owner previously applied for relief in respect of the subject property?

[] Yes [] No

If the answer is yes, describe briefly:

22. Is the subject property the subject of a current application for consent under section 53(1) of the Planning Act, 1990? [] Yes [] No

23. Affidavit or Sworn Declaration

23.1 Affidavit or Sworn Declaration For the Prescribed Information

I/We, _____ of the _____
in the _____ make
oath and say (or solemnly declare) that the information contained within this application is true and that the
information contained in the documents that accompany this application in respect of the above Sections
is true.

Sworn (or declared) before me
at the
in the
this _____ day of _____, 2010.

Commissioner of Oaths

Applicant

Applicant

23.2 Affidavit or Sworn Declaration For Requested Information

I/We, _____ of the _____
in the _____ make
oath and say (or solemnly declare) that the information contained within this application is true and that the
information contained in the documents that accompany this application in respect of the above Sections
is true.

Sworn (or declared) before me
at the
in the
this _____ day of _____, 2010.

Commissioner of Oaths

Applicant

Applicant

24. Authorizations

24.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

**Authorization of Owner(s) for Agent
to Make the Application**

I/We, _____, am/are the owner(s) of the land that is the subject of this application for a minor variance and I/We authorize _____ to make this application on my/our behalf.

Date

Signature of Owner

Signature of Owner

24.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

**Authorization of Owner(s) for Agent
to Provide Personal Information**

I/We, _____, am/are the owner(s) of the land that is the subject of this application for a minor variance and for the purposes of the Freedom of Information and Protection of Privacy Act, I/We authorize _____, as my/our agent for this application, to provide any of my/our personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

Signature of Owner

25. Consent of the Owner(s)

25.1 Complete the consent of the owner (s) concerning personal information set out below.

**Consent of the Owner(s) to the Use
and Disclosure of Personal Information**

I/We, _____, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Privacy Act, I/We authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

Signature of Owner

25.2 Complete the consent of the owner(s) concerning permission for municipal staff and Committee of Adjustment Member to enter onto the subject lands for the purposes of inspecting the lands with regards to the application.

**Consent of the Owner(s) for
Municipal Staff and Committee of Adjustment Members
to enter onto the subject lands for the purpose of inspecting the lands
to evaluate the merits of the application**

I/We, _____ am/are the owner(s) of the land that is the subject of this consent application and give permission to Municipal Staff and the Committee of Adjustment Members to enter onto the subject land for the purpose of inspecting the lands to evaluate the merits of the application.

Date

Signature of Owner

Signature of Owner

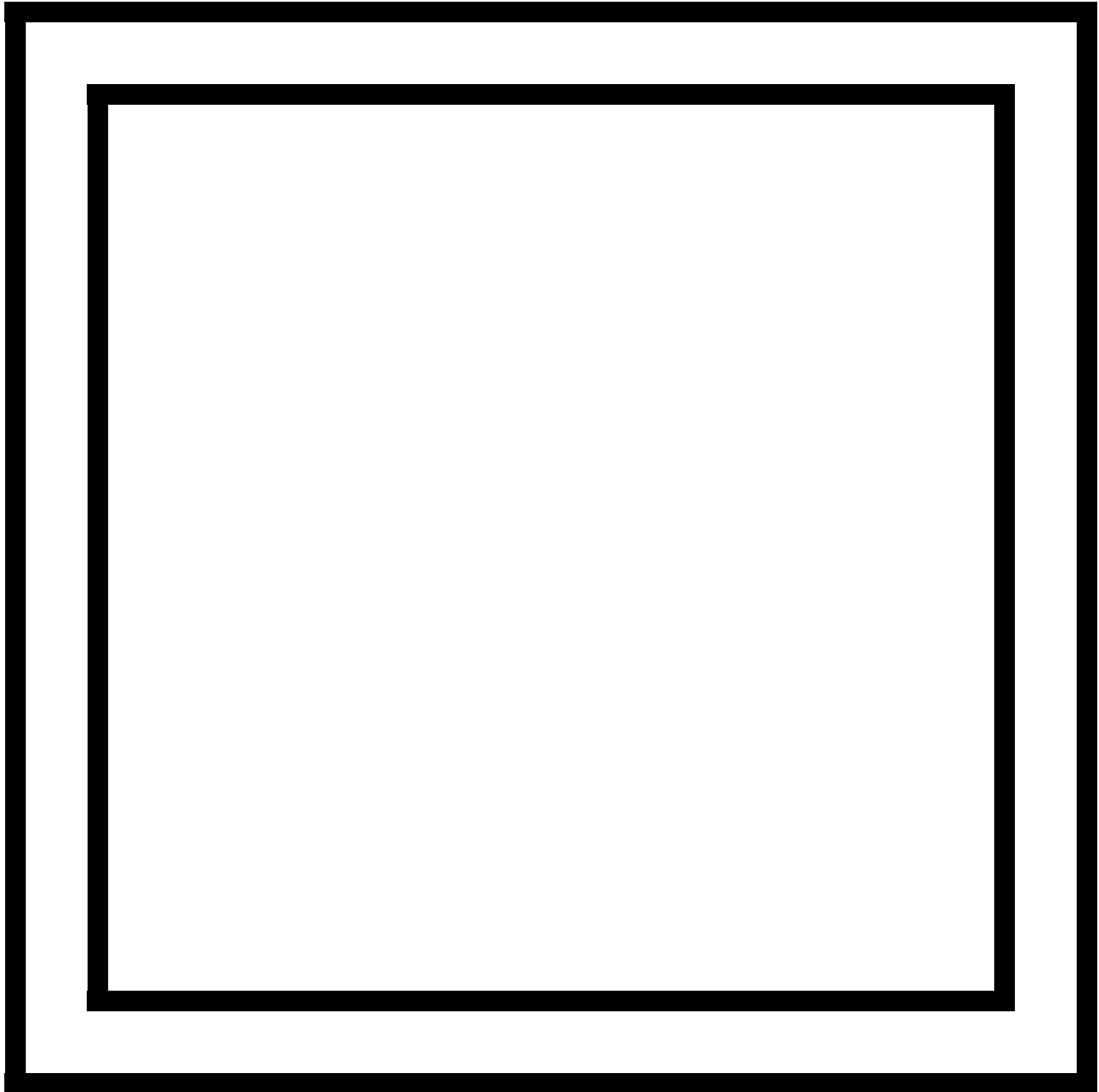
NOTES:

1. It is required that 1 copy of this application and 15 copies of the Plan of the Lot be filed with the Secretary/Treasurer of the Committee of Adjustment, together with the plan referred to in Note, accompanied by a fee of **\$400.00 (non refundable)** in cash or by cheque made payable to the Treasurer of the Township of Adjala-Tosorontio. **You will also be required to pay a fee of \$20.00 for a sign which is required to be posted under the Planning Act. You may also be required to pay a fee of \$75.00 if a septic review is required relating to this application.**
2. Each copy of this application must be accompanied by a plan showing the dimensions of the subject land and of all abutting land and showing the location, size and type of all buildings and structures on the subject and abutting land. The Committee of Adjustment may require that the plan be signed by an Ontario Land Surveyor.
3. The application shall be accompanied by a sketch showing the following:
 - The boundaries and dimensions of the subject land;
 - The location and size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
 - The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that,
 - Are located on the subject land and on land that is adjacent to it, and
 - In the applicant's opinion, may affect the application;
 - The current uses of land that is adjacent to the subject land;
 - The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way;
 - If access to the subject land will be by water only, the location of the parking and docking facilities to be used;
 - The location and nature of any easement affecting the subject land;
 - The boundaries and dimensions of any land owned by the owner of the subject land that abuts the subject land; and
 - The approximate distance between the subject land and the nearest Township lot line or landmark, such as a railway crossing or bridge.

OWNER:

LOCATION OF PROPERTY:

ACREAGE: _____ FILE NO. A _____ DATE:



All sketches must be to scale with the scale noted.

Trees: Deciduous and Coniferous

Ponds/marsh/swamps:

Fence: ----X----X----X Highways:

Buildings: house shed barn

Rivers or Creeks: Other Roads: _____ Railways: _____

Bridges/Culverts: Well(s): well Septic System(s): septic

For Office Use Only:

1. To be completed prior to Hearing
 - (a) Date of receipt of completed application by Municipality

 - (b) Assessment Roll Number - _____
 - (c) Committee Submission Number - _____
 - (d) Checked by - _____
 - (e) Hearing Date - _____
 - (f) Zoning By-law Number - _____
 - (g) Official Plan Designation - _____
 - (h) Agricultural Land Use Classification in Canada
Land Inventory - _____
 - (i) Site Visit carried out by staff or committee member
yes - _____ no - _____
 - (j) Authorization of owner received (if required)
yes - _____ no - _____
2.
 - (a) Date decision is made - _____
 - (b) Date decision is mailed - _____
 - (c) Last date for objections - _____
 - (d) Date Certificate for Minor Variance issued

 - (e) List of Objections received and date received:
(see attached)
 - (f) Date submitted to Ontario Municipal Board:

 - (g) Date of Municipal Board Hearing:

 - (h) Municipal Board Decision:
(see attached)